



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE
Meeting Agenda
November 1, 2017
10:00 – 11:15 AM

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Peter Seif, Interim Board Treasurer, President, Synergy Networks; Dr. Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee, Early Steps Program Director; Douglas Szabo, Esq., Treasurer, Henderson, Franklin, Sterns and Holt; Joe Paterno, Board Secretary, Executive Director, Southwest Florida Workforce Development Board; Ashley Houk, Chair-Program Committee, Preschool Director, First Presbyterian Preschool; Dr. Denis Wright, Chair-Nominations & Bylaws Committee, Charlotte Campus President and VP of Economic & Community Development, Florida Southwestern State College**

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Peter Seif, <i>President, Synergy Networks</i>
Public Comments	Peter Seif
1. Executive Committee* A. Approval of Meeting Minutes of May 31, 2017** <u>pgs.</u> B. Early Learning School Readiness Plan: Approval <u>pgs.</u> C. Debrief: Regional Board Meeting, 10/13/17 <u>pgs.</u>	Peter Seif
2. Vote to Move the Board Meeting Minutes of September 26, 2017** <u>pgs.</u>	Peter Seif

3. Finance Committee* A. SR Utilization Forecast** <u>pg.</u> B. Review of Financial Reports** <u>pgs.</u> C. Approval of Revised FY 18 Budget <u>pgs.</u> D. Approval to Dispose Equipment <u>pgs.</u>	Doug Szabo, Esq., Treasurer, <i>Henderson, Franklin, Sterns and Holt</i> ;
4. Nominations & Bylaws Committee A. Member Change: Early Steps B. Faith-Based Provider Seat: Update C. Private, For-Profit Provider Seat: Recommendation	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic & Community, Florida Southwestern State College</i>
5. Review Agenda for the Board Meeting, November 15, 2017** <u>pgs.</u>	Peter Seif
Adjournment	
Next Meeting	January 10, 2018

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.